


5 SEP 1980

MEMORANDUM FOR: Chief, Plans and Programs Staff/OL

25X1A

FROM:

  
Chief, Procurement Management Staff/OL

SUBJECT: OFPP Policy Letter 76-1, Supplement No. 1

Dave:

1. I recommend that the subject letter be sent to those offices responsible for preparing specifications or purchase descriptions for items which might fall within the purview of the policy letter. This would satisfy the basic requirement to emphasize the need to conform to policy directives in the area of energy conservation. We were unable to come up with any innovative thoughts with regard to this matter. For your information, life cycle costs are a consideration in many ADP&E procurements.

2. We should probably prepare a memorandum for the DCI's signature stating that the policy letter was given wide distribution within the Agency and let it go at that.

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